

Handout: Video Quick-Start Guide

Checking your gear:

- Confirm your camera's battery/ies are charged
- Confirm you have more than enough storage available on your camera
- Record a few seconds of video to confirm your camera is setup correctly and able to record both video and sound

Checking your space:

- Make sure your space is well lit
- Limit extraneous noise – e.g. shut windows if it is noisy outdoors, close your classroom door

Placing your camera:

- Set up your tripod to be as tall as possible (this will reduce camera obstructions)
- Place your camera in a space where it is not obstructed, unlikely to be bumped or knocked over, and able to capture the action in your classroom. Try to capture as much of the board, instructor space, and student area as possible in your shot. A wide shot from the back of the classroom often works well.
- Try to avoid pointing your camera toward light sources, like the windows, because this will make your videos turn out very dark